University of Suffolk

DEFINITIVE COURSE RECORD

<table>
<thead>
<tr>
<th>Course Title</th>
<th>BA (Hons) Accounting and Financial Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awarding Bodies</td>
<td>University of Suffolk</td>
</tr>
<tr>
<td>Level of Award¹</td>
<td>FHEQ Level 6</td>
</tr>
<tr>
<td>Professional, Statutory and Regulatory Bodies Recognition</td>
<td>Institute of Chartered Accountants England and Wales (ICAEW)</td>
</tr>
<tr>
<td>Credit Structure²</td>
<td>360 Credits</td>
</tr>
<tr>
<td></td>
<td>Level 4: 120 Credits</td>
</tr>
<tr>
<td></td>
<td>Level 5: 120 Credits</td>
</tr>
<tr>
<td></td>
<td>Level 6: 120 Credits</td>
</tr>
<tr>
<td>Mode of Attendance</td>
<td>Full-time and part-time</td>
</tr>
<tr>
<td>Standard Length of Course³</td>
<td>3 years full-time</td>
</tr>
<tr>
<td>Intended Award</td>
<td>BA (Hons) Accounting and Financial Management</td>
</tr>
<tr>
<td>Named Exit Awards</td>
<td>None</td>
</tr>
<tr>
<td>Entry Requirements⁴</td>
<td>Typical offer: 112 UCAS tariff points (or above) BBC (A-Level) DMM (BTEC)</td>
</tr>
<tr>
<td>Delivering Institution(s)</td>
<td>University of Suffolk</td>
</tr>
<tr>
<td>UCAS Code</td>
<td>NN43</td>
</tr>
</tbody>
</table>

This definitive record sets out the essential features and characteristics of the BA (Hons) Accounting and Financial Management course. The information provided is accurate for students entering level 4 in the 2020-21 academic year².

Course Summary

This is an introductory Honours Degree in Accounting and Finance which covers a range of subjects in accounting, finance and management to help students embark on a professional career in any of these disciplines. The course incorporates aspects of theory, practice and field trips and experiences to help them connect with the real world of business. Accredited by the ICAEW (www.icaew.com), the oldest professional body of accountants in the world, the course also benefits from their professional support and engagements. If students pass the relevant subjects, they would automatically pass the Certificate in Professional Education exempting them from the entry level to membership of the ICAEW. Students can also use the course to embark on a career in Banking, Insurance and Finance.

¹ For an explanation of the levels of higher education study, see the QAA Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (2014).
² All academic credit awarded as a result of study at the University adheres to the Higher education credit framework for England.
³ Where the course is delivered both full-time and part-time, the standard length of course is provided for the full-time mode of attendance only. The length of the part-time course is variable and dependent upon the intensity of study. Further information about mode of study and maximum registration periods can be found in the Framework and Regulations for Undergraduate Awards.
⁴ Details of standard entry requirements can be found in the Admissions Policy and further details about Disclosure and Barring Checks (DBS) can be found on the University’s DBS webpage.
⁵ The University reserves the right to make changes to course content, structure, teaching and assessment as outlined in the Admissions Policy.
Course Aims

- To provide a coherent and integrated programme of study that will satisfy the needs of students and organisations operating within increasingly complex, dynamic and diverse external environments;

- To develop students’ intellectual ability; based on analysis, synthesis and reflection, to analyse complex and changing environments;

- To enable students to be confident and competent in dealing with managerial accounting issues;

- To provide students with the requisite skills for personal and career development;

- To enhance students’ employability.

Course Learning Outcomes
The following statements define what students graduating from the BA (Hons) Accounting and Financial Management course will have been judged to have demonstrated in order to achieve the award. These statements, known as learning outcomes, have been formally approved as aligned with the generic qualification descriptor for level 4/5/6 awards as set out by the UK Quality Assurance Agency (QAA).

Knowledge and Understanding

1. Demonstrate a systematic understanding of key aspects of accounting and financial management, including acquisition of coherent and detailed knowledge.

Mental or cognitive skills

2. Critically analyse, evaluate, apply and interrelate knowledge and skills developed on the programme.

3. Demonstrate qualities and transferable skills necessary for employment.

4. Demonstrate an ability to deploy accurately established techniques of analysis and enquiry within accounting and financial management.

5. Demonstrate the ability to devise and sustain arguments, and to solve problems using a variety of ideas and techniques.

6. Demonstrate an appreciation of the uncertainty, ambiguity and limits of knowledge.

Subject Specific and Practical Skills

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6 As set out in the QAA Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (2014)
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7. Demonstrate evidence of thorough understanding of application of theory in practical situations.

8. Demonstrate the acquisition of problem solving techniques, including the ability to accurately collect, collate and analyse information and data which will lead to both valid and reliable outcomes.

Key Skills

9. Achieve some or all of the employability skills in the University Graduate Headstart Programme.

Course Design

The design of this course has been guided by the following QAA Benchmark and ICAEW Standards:

- Accounting (2019)
- Institute of Chartered Accountants England and Wales standards

Course Structure

The BA (Hons) Accounting and Financial Management comprises modules at levels 4, 5 and 6.

Module Specifications for each of these modules is included within the course handbook, available to students on-line at the beginning of each academic year.

<table>
<thead>
<tr>
<th>Module</th>
<th>Credits</th>
<th>Module Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Delivering Successful Projects</td>
<td>20</td>
<td>R</td>
</tr>
<tr>
<td>Business and Economics</td>
<td>20</td>
<td>R</td>
</tr>
<tr>
<td>Introduction to Accounting</td>
<td>20</td>
<td>M</td>
</tr>
<tr>
<td>Business Finance and Quantitative Methods</td>
<td>20</td>
<td>R</td>
</tr>
<tr>
<td>Management and Managing: An Introduction</td>
<td>20</td>
<td>R</td>
</tr>
<tr>
<td>Banking and Financial Regulation</td>
<td>20</td>
<td>R</td>
</tr>
<tr>
<td>Entrepreneurship *</td>
<td>20</td>
<td>O</td>
</tr>
<tr>
<td>Introduction to Marketing *</td>
<td>20</td>
<td>O</td>
</tr>
<tr>
<td>Level 5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Reporting and Analysis</td>
<td>20</td>
<td>M</td>
</tr>
<tr>
<td>Principles of Taxation</td>
<td>20</td>
<td>R</td>
</tr>
<tr>
<td>Audit and Assurance</td>
<td>20</td>
<td>R</td>
</tr>
<tr>
<td>Designing and Running a Research Project</td>
<td>20</td>
<td>M</td>
</tr>
<tr>
<td>Cost and Management Accounting</td>
<td>20</td>
<td>R</td>
</tr>
<tr>
<td>Financial Management</td>
<td>20</td>
<td>R</td>
</tr>
</tbody>
</table>

7 Modules are designated as either mandatory (M), requisite (R) or optional (O). For definitions, see the Framework and Regulations for Undergraduate Awards.

BA (Hons) Accounting and Financial Management (IMDAFM/IAFMSGLE19)

Information for 2020-21
Version 1.4 (17 August 2020)
University of Suffolk

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<table>
<thead>
<tr>
<th>Module</th>
<th>Level</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Management in Practice *</td>
<td>Level 6</td>
<td>O</td>
</tr>
<tr>
<td>Business Ethics *</td>
<td>Level 6</td>
<td>O</td>
</tr>
<tr>
<td>Advanced Financial Accounting</td>
<td>Level 6</td>
<td>M</td>
</tr>
<tr>
<td>Advanced Auditing</td>
<td>Level 6</td>
<td>R</td>
</tr>
<tr>
<td>Financial Strategy</td>
<td>Level 6</td>
<td>R</td>
</tr>
<tr>
<td>Advanced Taxation</td>
<td>Level 6</td>
<td>R</td>
</tr>
<tr>
<td>Dissertation/Business Research Project</td>
<td>Level 6</td>
<td>M</td>
</tr>
</tbody>
</table>

Options (*) are only available when students have exhausted all opportunities on requisite modules. Options are only available at levels 4 and 5.

Awards
On successful completion of the course, students will be awarded a BA (Hons) Accounting and Financial Management.

Course Delivery, Assessment and COVID-19
Our guiding principles for delivery during the 2020-21 academic year will be based around a rich blended learning environment, which will include some online delivery of lectures as well as face to face delivery of seminars, lab work and tutorials as applicable. Where possible assessment will be undertaken as planned and where this is not possible, e.g. on-site examinations, an equivalent assessment will be made available to students. We do not intend to have a fully online academic year for any of our students.

Our campus will be safe and welcoming for new and returning students, but we will observe – as all universities must – the government guidance in place at the time and so the delivery and assessment statements below are under continuous review as circumstances change.

Course Delivery
The course is delivered at Ipswich. Students studying full-time on BA (Hons) Accounting and Financial Management are likely to have approximately 288 contact hours for level 4, 270 contact hours for level 5 and 216 contact hours for level 6. The contact hours will be a mix of e.g. lecture, seminar, and practical activity. Students will normally be expected to undertake 30 hours of independent study in an average week, but should be prepared for this to vary based on assignment deadlines and class exercises.

Course Assessment
A variety of assessments will be used on the course to enable students to experience and adapt to different assessment styles. The assessment methods used will be appropriate to assess each module’s intended learning outcomes. Assessment on the course overall will be mostly 50% assignment and 50% exam per module, with some exceptions.

Special Features
The institution is a Recognised Partner in Learning with the Institute of Chartered Accountants England and Wales (ICAEW) for the purpose of exemption from some professional examinations.

Course Team
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The academic staff delivering this course are drawn from a team that includes teaching specialists and current practitioners. All staff are qualified in their subjects with their own specialist knowledge to contribute.

Course Costs
Students undertaking BA (Hons) Accounting and Financial Management will be charged tuition fees as detailed below.

<table>
<thead>
<tr>
<th>Student Group</th>
<th>Tuition Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time UK/EU</td>
<td>£9,250 per year</td>
</tr>
<tr>
<td>Part-time UK/EU</td>
<td>£1,454 per 20 credit module</td>
</tr>
<tr>
<td>Full-time International</td>
<td>£11,790 per year</td>
</tr>
<tr>
<td>Part-time International</td>
<td>£1,965 per 20 credit module</td>
</tr>
</tbody>
</table>

Payment of tuition fees is due at the time of enrolment and is managed in accordance with the Tuition Fee Policy.

There is no regular requirement for students to pay additional course fees. Where supplementary activities are offered there may be a small charge to cover their cost (for example, for transport.

Academic Framework and Regulations
This course is delivered according to the Framework and Regulations for Undergraduate Awards and other academic policies and procedures of the University and published on the website.