

**University of Suffolk  
Board of Directors Meeting**

**1.00pm, Wednesday 27 November 2024  
JH504, James Hehir Building**

**AGENDA**

- |    |  |                             |
|----|--|-----------------------------|
| 1. | <b>Apologies</b>   | Formal<br>Business          |
| 2. | <b>Declarations of Interests</b>   | Formal<br>Business          |
| 3. | <b>A. Minutes of the Board meeting held on <a href="#">30 October</a> &amp; <a href="#">12 November 2024</a> (IA)</b>        | Approval                    |
|    | <b>B. Matters arising (IA)</b>   | Discussion &<br>Approval    |
|    | <b>C. Reflections on Workshop <i>Verbal</i></b>  | Discussion                  |
| 4. | <b>Standing Items</b>  |                             |
|    | <b>A. Vice-Chancellor's Update (JH) <i>Verbal</i></b>  | Information                 |
|    | <b>B. Student Recruitment and Financial Update and Annual Financial Return Assumptions (AFR) (JKi) <i>Paper attached</i></b> | Information &<br>Discussion |
| 5. | <b>Annual/Monthly Reports/Updates</b>  |                             |
|    | <b>A. People Reporting 2023/24 (RWj) <i>Papers attached</i></b>  | Discussion &<br>Approval    |
|    | I. People and OD Annual Report and Metrics   |                             |
|    | II. <a href="#">Equality, Diversity and Inclusivity Annual Report</a>  |                             |
|    | III. <a href="#">Gender Pay Gap Infographic</a>  |                             |
|    | IV. Annual Remuneration Statement (AS)   |                             |
|    | <b>B. Annual Report of the Audit and Risk Committee (JKr) <i>Paper attached</i></b>  | Discussion &<br>Approval    |
|    | <b>C. <a href="#">Financial Statements for Year ended 31 July 2024</a> (JKi) <i>Paper attached</i></b>                       | Discussion &<br>Approval    |
|    | <b>D. Annual Health and Safety Report (RW) <i>Paper attached</i></b>   | Discussion &<br>Approval    |
|    | <b>E. <a href="#">Annual Sustainability Report</a> (RW) <i>Paper attached</i></b>  | Information &<br>Discussion |
|    | <b>F. Compliance with OfS Conditions of Registration (MD/FF) <i>Paper attached</i></b>                                       | Information &<br>Discussion |

- 6. Governance**
- |           |   |                          |
|-----------|---|--------------------------|
| <b>A.</b> | Naming Advisory Group (FF/JH) <i>Paper attached</i>                         | Discussion & Approval    |
| <b>B.</b> | Risk Management Policy (JKi) <i>Paper attached</i>                          | Discussion & Approval    |
| <b>C.</b> | General Financial Regulations (JKi) <i>Paper attached</i>                   | Approval                 |
| <b>D.</b> | <a href="#"><u>Annual Degree Outcomes Statement (MD) Paper attached</u></a> | Information & Discussion |
| <b>E.</b> | Update from the Remuneration Committee (AS) <i>Verbal</i>                   | Information              |
- 7. \* Papers for Information**
- |           |  |             |
|-----------|--|-------------|
| <b>A.</b> | Audit and Risk Committee Minutes (7 November 2024) (JKr) <i>Paper attached</i> | Information |
| <b>B.</b> | Executive Committee Minutes (4 November 2024) (JH) <i>Paper attached</i>       | Information |
| <b>C.</b> | <a href="#"><u>Senate Minutes (9 October 2024) (HL) Paper attached</u></a>     | Information |
| <b>D.</b> | Directors Register of Attendance (FF) <i>Paper attached</i>                    | Information |
- 8. Any Other Business**
- 9. Dates of Next Meetings:**
- Thursday 13 February 2025 – 13.00  
 Tuesday 8 April 2025 – 13.00  
 Tuesday 1 July 2025 – 13.00  
 Tuesday 28 October 2025 – 13.00  
 Tuesday 25 November 2025 – 13.00

**\*** Papers for information are for report only and will not be discussed at the meeting. If you would like to open an agenda item for discussion, please contact the Chair and Secretary at least 48 hours prior to the meeting.