

**University of Suffolk
Board of Directors Meeting**

**1.00pm, Monday 14 October 2019
Seminar Room, IWIC, Atrium Building**

AGENDA

Virtual Boardroom Software Training (45 mins)

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|----|---|--------------------------|
| 1. | Apologies | Formal
Business |
| 2. | Declarations of Interests | Formal
Business |
| 3. | A. Minutes of the Board meeting held on 9 July 2019 (WP)
(Agree minutes for publication) | Approval |
| | B. Matters arising (WP) | Discussion &
Approval |
| 4. | Vice-Chancellor's Update (HL) (Paper attached) | Information |

Papers for Discussion

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| 5. | A. Making a step change to a sustainable future <ul style="list-style-type: none"> • Presentation (HL) • East Building Refurbishment (TG) <i>Paper attached</i> | Discussion &
Approval |
| | B. Student Recruitment and Enrolment Update (TG) <i>Paper attached</i> | Information &
Discussion |
| | C. Update on Financial Statements 2018/19 (ST) (Verbal) | Information &
Discussion |
| | D. Operational Plan and Exception Report (HL) <i>Paper attached</i> | Information &
Discussion |
| | E. Health, Safety and Wellbeing Annual Report (2018/19) (TG) <i>Paper attached (see November 2019)</i> | Discussion &
Approval |
| | F. Subsidiary Company Proposal (TG) <i>Paper attached</i> | Discussion &
Approval |
| | G. Risk Management Policy (ST) <i>Paper attached</i> | Approval |
| | H. Recommendations from Nominations Committee (TG) <i>Paper attached</i> | Approval |
| | I. Board and Sub-committees Terms of Reference (TG) <i>Paper attached</i> | Approval |

attached (elsewhere on website)

*** Papers for Information**

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|----|----|---|--------------------------|
| 6. | A. | Internal Audit Annual Report (TG) <i>Paper attached</i> | Information |
| | B. | Audit and Risk Committee Minutes (4 September 2019) (PW)
<i>Paper attached</i> | Information |
| | C. | Nominations Committee Minutes (24 September 2019) (WP)
<i>Paper attached</i> | Information |
| | D. | Remuneration Committee Minutes (9 July 2019) (FW) Paper to follow (Independent Directors only excluding University or Students' Union employees) | Information |
| | E. | Foundation Board Minutes (2 July 2019) (MP) <i>Paper attached</i> | Information |
| | F. | Senate Minutes (4 July 2019) (HL) <i>Paper attached</i> | Information |
| | G. | Academic Committee Update (TG) Paper attached | Information |
| | H. | Directors Register of Attendance (TG) Paper attached | Information |
| | I. | Company Seal Register (TG) <i>Paper attached</i> | Information |
| 7. | | Any Other Business and Publication of Papers
<i>(Agree which agenda items are not for publication)</i> | Discussion &
Approval |
| 8. | | Dates of Next Meetings:

Monday 25 November 2019 – 13.00
Thursday 16 January 2020 – 14.00 – 16.00 (additional meeting – may be cancelled if not required)
Wednesday 1 April 2020 – 13.00
Thursday 16 July 2020 – 13.00
Tuesday 27 October 2020 – 13.00
Tuesday 24 November 2020 – 13.00 | |

Visit to Arts Building and new Social Space

***** Papers for information are for report only and will not be discussed at the meeting. If you would like to open an agenda item for discussion, please contact the Chair and Secretary at least 48 hours prior to the meeting.